

The Student Employee Recognition Award

2003-2004 Academic Year



200 Barnes Hall
 Ithaca, New York 14853-1601
 Telephone: 607.255.1148
 Facsimile: 607.255.9550
 cupsc@cornell.edu
 www.psc.cornell.edu



103 Day Hall
 Ithaca, New York 14853-2801
 Telephone: 607.255.8595
 Facsimile: 607.255.0284
 cornelltradition@cornell.edu
 www.commitment.cornell.edu

Ezra Cornell said in 1865, the year he founded his university, "I have always been in favour of combining labour and study." The Cornell Public Service Center and The Cornell Tradition continue to champion a strong work ethic as an integral part of a well-rounded education.

We encourage supervisors to take this opportunity to recognize and thank their student employee(s) who have made an impact in their workplace. We will be awarding five outstanding students at the Student Employer Recognition Award event. Nominations are due Monday, March 22, 2004, to either of the addresses at left. These awards will be presented at the Student Employer Luncheon on April 7, 2004. Be sure to RSVP for the Luncheon by April 2, 2004.

Eligibility:

- Any Cornell undergraduate student employed at your agency/organization (part-time employee, federal work study, non work study-any paid position).
- Student was employed within a time period that commenced May 15, 2003, and ends May 19, 2004.

Please type or print.

Students should be evaluated on the following areas as a minimum: Initiative, Quality of Work, Reliability, Contribution to Employer and Disposition.

Nominee's Information

Nominee's Name _____ Job Title _____

Agency Name _____

Address _____

College _____ Graduation Year _____

How long have you known the nominee? _____ Work Phone _____

Letter of Nomination

On Agency/Organization letterhead, write a letter explaining why you believe your student employee is a good candidate for this award. What characteristics do you most admire in the nominee? Please give examples to support your thoughts if possible.

Nominator's Information

Nominator's Name _____ Job Title _____

Agency/Organization _____ Phone _____

Local Address _____

Nominator's signature _____ Date _____

Please return this form by Monday, March 22, 2004, to:

The Cornell Tradition
 103 Day Hall Ithaca, New York 14853-2801
 607.255.8595 facsimile: 607.255.0284

The Public Service Center
 200 Barnes Hall Ithaca, New York 14853-2801
 607.255.1148 facsimile: 607.255.9550